

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS REGULAR MEETING
June 9, 2020
5:00 P.M.**

EXECUTIVE SESSION ANNOUNCEMENT:

Please be advised that the Board of Supervisors met in Executive Session immediately prior to this meeting from 4:15 PM to 4:55 PM to discuss personnel and litigation matters.

ATTENDANCE:

Attending this meeting were Supervisors A. William Kiehl, Bronwyn Kolovich and Mr. Friend. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Jennifer Slagle-Township Engineer; Adam McGurk, AICP Planning Director; Ed Jeffries, Public Works Director; Jessica Walker, Parks & Recreation Director and Bev Small, Recording Secretary.

VISITORS:

None

DEVELOPERS TIME

1. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the John F. Mele Minor Subdivision Plan as recommended by the Township Planning Director and Township Engineer conditional upon satisfaction of the outstanding items in the Planning Director's letter and the Township Engineer's letter both dated June 4, 2020. All Supervisors Voted yes. The motion carried. 3-0

2. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the Sewage Planning Module for Arabian Meadows, Phase II in accordance with the Chartiers Township Act 537 Plan as recommended by the Township Engineer in her letter dated June 5, 2020 and adopt Resolution R-8-2020 accordingly. All Supervisors voted yes. The motion carried. 3-0

STAFF REPORTS:

All reports were accepted as submitted

SUPERVISOR REPORTS:

Mr. Friend – No report
Mrs. Kolovich- No report
Mr. Kiehl – No report

OLD BUSINESS:

1. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the following refunds for the Chartiers Township Community Center Rentals given the COVID-19 State of Emergency, as it is a deviation from Center Policy:
 - Smart Kids/Donna Shriver - \$100.00
 - Paula Britt - \$350.00All Supervisors voted yes. The motion carried. 3-0

NEW BUSINESS:

1. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the deduct meter request from Gary and Donna Redvelt for 120 High Pointe Drive conditional upon satisfaction of the requirements of Canonsburg-Houston Joint Sewer Authority. All Supervisors voted yes. The motion carried. 3-0
2. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve agreement with Orkin for pest control services at the Chartiers Township Community Center in the amount of \$1,140.00 as recommended by the Parks and Recreation Director and Township Manager. All Supervisors voted yes. The motion carried. 3-0
3. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to authorize payment of invoices as submitted and approved. All Supervisors voted yes. The motion carried.

DISCUSSION ITEMS:

1. McClane Farm Road Stormwater Grant – The Township Engineer reported that the project is awarded and documents read. The contractor will order culvert itself as it requires lead time. The Right of Ways are signed.
2. 2019 Road Program: 85 Ryburn Road – The pipe and gravel is in and Public Works will finish the topsoil this week.
3. 2020 Road Program – The contracts are awarded and signed.
 - a. Contract A: Preconstruction meeting was held with Independent and they hope to begin work early July for the mill and pave work.
 - b. Contract B: Waiting on contractor's schedule and preconstruction meeting for the base stabilization on Arthur Road.
 - c. Other/ Revisit Road Bond: The Township Engineer stated that an all-inclusive comparison for the mill and pave options. Mrs. Noble presented for consideration to pursue major Road Project via Bond as borrowing rates are at a low 2%.
4. 2020 Sewer Rehab – The Township Engineer stated that the 2019 repair contracts are ready for closeout. The CCTV's are targeted to finish within three (3) weeks.
5. Barnickel and Country Club Intersection – Mrs. Slagle did not have an update on Gateway Traffic Engineer safety recommendations.
6. Township SUV/CTVFD – Mr. Friend informed the Board that the Township Fire department chose not to take the AUV due to the repairs needed. Mrs. Noble will place this and other items for action at the next meeting to post on Municibid.
7. Arnold Park Drainage – The contractor is finishing the project. Top soil is available free from North Strabane and discussion centered on a means of transporting it to the site for Public Works to spread and seed the field.

8. Green Status Update/Operations – The Township Manager reported that the Township is working on plans and resources for this phase of COVID-19 requirements.
- a. Municipal Building:
 - i. Access to offices/masks/ Social Distancing -
 - ii. Outside use of room: Capacity – in review per CDC guidelines
 - iii. Cleaning/Disinfecting Charge – discuss further at June 23,2020 meeting

 - b. Parks:
 - i. Pavilions – Protocol for opening/rentals July 1, 2020
 - ii. Restrooms – Open daily M-F at posted hours and cleaning times
 - iii. Playgrounds – Open per posted signage at the parks
 - iv. Basketball Courts – Open per guidelines

 - c. Community Center:
 - i. Rentals: Capacity limitations discussed – Space for 100 maximum at 50% capacity per CDC guidelines
 - A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to suspend the complimentary use rentals for the November through April 2020-2021 due to the impact and requirements surrounding the COVID-19 State of Emergency. All Supervisors voted yes. The motion carried.
 - ii. Masks/Social Distancing – follow per CDC guidelines
 - iii. Enforcement – further discussion at next meeting
 - iv. Waiver – considered requesting signature based on specifics of use

PUBLIC COMMENT:

None

ADJOURNMENT:

The meeting adjourned at 6:42 P.M.

A. William Kiehl
Secretary

Bev Small, Recording Secretary